

Gordon Plastics

Manufacturing Technician

REPORTS TO: VP of Operations

FLSA STATUS: Non-Exempt

DEPARTMENT: Manufacturing



Gordon Plastics is an innovative manufacturer of continuous carbon fiber reinforced composite materials. Using state-of-the-art technology, we produce high end engineered materials offering solutions for multiple industries. The Manufacturing Technician adds value to the organization in several ways: working as a part of the manufacturing team to achieve company safety, quality and productivity goals while operating state-of-the-art equipment and various related manufacturing operations.

essential duties and responsibilities

- Exhibits mastery of manufacturing operations in the composite production area.
- Assures timely completion of production goals within a team environment.
- Facilitates process improvement by maintaining numerical and graphical data and provides recommendations for changes.
- Demonstrates leadership in attendance, work ethic, positive attitude toward change and overall company goals.
- Encourages a positive team environment resulting in optimal manufacturing operations.
- Other duties as assigned.
- Complies with Work Instructions, Preventative Maintenance, Safety Procedures and Employee Handbook.
- Reviews work instructions, travelers and drawings to ascertain specifications, material requirements and procedures to identify and correct any problems and assure quality.

competency

To perform the job successfully, an individual should demonstrate the following competencies:

- Technical Skills–Must be proficient in numerous specific manufacturing operations and familiar with all aspects of Gordon Plastics’ manufacturing control systems.
- Interpersonal–Listens to others without interrupting. Actively solicits others’ ideas. Promotes positive atmosphere for a cohesive and proactive working environment.
- Written Communication–Writes clearly and informatively. Able to read and interpret written information.
- Safety and Security–Observes safety and security procedures. Reports potentially unsafe conditions. Uses equipment and material properly.

Manufacturing Technician

education/experience

One to two years related experience and/or training.

supervisory responsibilities

None

work environment

While performing the duties of this job, the employee is frequently exposed to work near moving mechanical parts. The employee is occasionally exposed to fumes, heat. The noise level in the work environment is usually moderate.

physical demands

While performing the duties of this job, the employee is regularly required to stand, use their hands to handle or feel, reach with hands and arms and stop, kneel crouch or crawl. The employee is frequently required to talk or hear. The employee is occasionally required to walk and climb or balance. The employee must regularly lift and or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.

acknowledgement

Employee Date

VP Operations Date